

## **New Mexico State Historic Preservation Officer and Director of the Historic Preservation Division (HPD)**

The New Mexico Department of Cultural Affairs (DCA) seeks applicants for the position of the New Mexico State Historic Preservation Division (HPD) Division Director and State Historic Preservation Officer.

The New Mexico Historic Preservation Division plays a central role in preserving New Mexico's historic treasures. Under the leadership of the HPD Division Director, who also serves as the State Historic Preservation Officer, the division identifies and records prehistoric and historic places, nominating them to National and State registries. The office consults with owners of historic structures to determine if work is eligible for preservation tax credits. The division also oversees a robust grant program for preserving sites, buildings, and landscapes. Additionally, HPD provides technical assistances to State and Federal agencies, local government, and private property owners, as well as issues permits for archaeological research and excavation. The division works to effect preservation curriculum in schools and universities, presents the annual Heritage Preservation Awards, researches and writes tests for roadside historic markers, and administers New Mexico SiteWatch, the second-largest voluntary site steward program in the US. Acting as the State Historic Preservation Officer, the division director also administers State and Federal preservation laws and assist local government to develop preservation regulations and ordinance.

### **Statutory qualifications:**

- Graduate degree in American history, archaeology, anthropology, architecture, or historic preservation
- At least five years professional experience in American history, anthropology, architecture or historic preservation or any combination of these
- Demonstrated contribution through research and publication to scholarship in the applicant's chosen field

### **The successful candidate will exhibit the following characteristics:**

- Strong leadership and management skills needed as Division Director and as the State's leader of historic preservation in New Mexico
- Ability to understand and coordinate the various preservation professions to work toward common goals
- Knowledge of preservation law at local, state, and national levels
- Knowledge and proficiency in managing budgets (federal and state)
- Ability to administer all function areas within HPD
- Excellent mediation skills
- Solid understanding of the cultural heritage of the Southwest
- Understanding of the breadth and potential of the position to further the goals of heritage and preservation statewide
- Skills in working with diverse cultural groups and interest groups
- Ability to work with and support the work of the Governor-appointed Cultural Property Review Committee

**Salary:** \$123,000 with attractive benefits package

**To apply, send curriculum vitae and letter of interest by August 1, 2024 to:**

**[executive.search@dca.nm.gov](mailto:executive.search@dca.nm.gov). Questions? Please contact Jane Egan at 505-469-2417 or [jane.egan@dca.nm.gov](mailto:jane.egan@dca.nm.gov)**

***Please note that candidates' materials submitted in this process may be subject to disclosure under New Mexico's Inspection of Public Records Act.***

The Department of Cultural Affairs is committed to an equitable and inclusive work environment for all candidates and employees and provides equal opportunities in all employment practices without regard to race, color, national origin, ancestry, religion, sex, sexual orientation, gender identity, pregnancy or childbirth, age, disability, or veteran status.